



Parents and Students,

I am excited to have your child as an art student in Fine Arts 102 this term. This will be my twenty-first year teaching. I am proud to call Rio Rancho home since 1998. I love to share the knowledge given to me. I want to cover a few items with you:

FA 102 EXPECTATIONS

Students are expected to arrive on time prepared to learn and create. When your child enters class, he/she should review the agenda posted on the whiteboard each day. I expect your son/daughter to use the restroom, etc. before class. Using the restroom during class takes away from valuable learning/work time. Students are expected to finish the projects they start; "finishing" is a valuable life skill. I expect students to check their grades once a week to make sure they are completing each task in a timely manner. Parents should check grades also, it keeps me accountable. In this class, partial credit is better than no credit. Lastly, student attendance is critical! It is very difficult to produce the required art projects when a student is absent. A majority of the projects must be produced in class because of materials and equipment.

FA102 GRADING

CRITERIA FOR EVALUATION OF ART PROJECTS:

1. Requirements: Were the directions followed? (25%)
2. Craftsmanship: Is it quality construction? (25%)
3. Creativity: Is it original work? (25%)
4. Aesthetics: Is it good art based on the Elements and Principles of Design? (25%)

The EMPLOYABILITY SKILLS GRADE is a weekly grade based upon student work ethic, art production, and ability to follow class guidelines. There are four written tests during the semester. Notes can be found at www.myartclass.net for students to study. Some courses may have an EOC in addition to the written final. Students are expected to participate in an art show at the end of the term as part of final exam score.

FA 102 GUIDELINES:

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| 1. Be on time, every day. | 1. Do not use your phone/media device. |
| 2. Treat others respectfully. | 2. Do not use profanity. |
| 3. Have only four people at each table. | 3. Do not leave without permission. |
| 4. Work hard the entire class. | 4. Do not waste class supplies. |
| 5. Remove your hood and sunglasses. | 5. Do not eat in class. |

Please fill out the information below indicating that you have read this document. This document is due for full credit by _____ or for partial credit by _____.

Parent name (please print):

Parent Signature and date:

Parent phone number:

Student name (please print):

Student signature and date:

- CUT ON LINE if you want to keep the information below -----

TEACHER CONTACT INFORMATION:

Parents, if you have a concern, please call me as soon as possible. I have found that a phone conversation gets the best results for all. I am looking forward to working with you.

Mr. Matthew Lutz
RRHS ART DEPT.
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w: 896-5600 x53460 (4th period & after school)
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www.myartclass.net